

CUSTOMER CHECKLIST

Revised 12/27/10

Checklist of items to provide to city staff:

- _____ Installation Team Form (provided by contractor, form is available at <http://ompa.com/wp-content/uploads/2010/04/Installation-Team.pdf>)
- _____ Copy of contract showing total costs (for auditing purposes)
- _____ Equipment warranty (provided by contractor)
- _____ Manual J load calculations (provided by contractor)
- _____ Geo design of loop system (provided by contractor)
- _____ One-page loop site plan (provided by contractor)
- _____ Start-up sheets (provided by contractor)