

**WISE REBATE PROGRAM**

*AIR CONDITIONER AND/OR HEAT PUMP INSTALLATION CHECK LIST*

The City of \_\_\_\_\_ has caused the inspection of an air conditioner or heat pump installation at:

\_\_\_\_\_  
STREET ADDRESS

\_\_\_\_\_  
CITY, STATE, ZIP

The following conditions of participation under the Rebate Program have been met.

1. \_\_\_\_\_ Installation or modification of air distribution systems has been completed according to recommended industry standards.
2. \_\_\_\_\_ Heat-loss and heat-gain calculations for sizing of equipment in accordance with accepted industry methods have been done while abiding by applicable codes on installation of air conditioners and/or heat pump systems.
3. \_\_\_\_\_ Dual-fuel heat pump systems have been installed in accordance with the following rebate conditions:  
  - \_\_\_\_\_ A. Setpoint of outdoor thermostats did not exceed 40° Fahrenheit.
  - \_\_\_\_\_ B. Whenever outdoor temperatures exceed 40° Fahrenheit, the auxiliary heat source will only operate when the indoor thermostat is manually set on the emergency heat mode.
4. \_\_\_\_\_ Customer has received operating instructions and fully understands equipment operation.
5. \_\_\_\_\_ For dual-fuel installations, customer has received a copy of the City’s Dual-Fuel Heat Pump Fact Sheet (“Your Dual-Fuel Heat Pump”).

I have reviewed the checklist above and found that the conditions have been met for certification of rebate funds in accordance with the WISE Rebate Program.

Date \_\_\_\_\_

City Inspector Signature \_\_\_\_\_

Printed Name and Title \_\_\_\_\_

This form is available on the OMPA website (at [www.ompacom](http://www.ompacom) under the Programs and Services link).